



Juvenile Accountability Block Grant Program (JABG)

2008/2009 Direct Allocation
Grants Application Packet



Overview of Grant Award and Application Requirements

The Juvenile Accountability Block Grants (JABG) Program, administered at the federal level by the Office of Juvenile Justice and Delinquency Prevention, supports state and local efforts to reduce juvenile crime through programs that focus on offender accountability (Public Law 107-273). As California's administering agency for this federally funded program, the Corrections Standards Authority (CSA) will distribute the 2008 annual allocations to those localities meeting the federal funding threshold to receive direct allocations. The grant year will cover July 1, 2008 through June 30, 2009.

Due Date: This application is due to the CSA via e-mail by **May 16, 2008**.



What's New This Year:

- ***Disproportionate Minority Contact Education and Awareness (See Section II, D for more information)***

Eligible Applicants: Units of local government meeting the minimum federal funding threshold are eligible to apply for the formula-based direct allocation. **Please refer to Appendix A for a listing of eligible units of local government, including the federally determined grant amount for each.** Localities shall designate an implementing agency for the grant project.

Local Match: Applicants must assure that they will contribute a cash match of 10% of the total project costs (see Appendix A for required match amounts based on the federal formula). Applicants opting to use JABG funds to construct new and permanent detention facilities must provide a 50% cash match. Matching funds may be either state or local dollars. Federal funds are not an allowable match source.

Eligible Expenditures: Grantees must expend JABG funds for projects that fall within the 17 federally designated program purpose areas, with a focus on juvenile accountability. **Please see Appendix B for information on the JABG program purpose areas, including the addition of purpose area 17.**

Disbursement of Grant Funds: Disbursement of grant funds occurs on a reimbursement basis for actual project costs incurred during a reporting period. Grantees must submit invoices on line to the CSA on a quarterly basis, within 45 days following the end of the reporting period. Grantees must maintain adequate supporting documentation for all costs, both grant and match, claimed on invoices.

Federal Performance Measures: Federal regulations require JABG grantees to select a program purpose area(s) from the JABG program list and report specific data pertaining to the area(s) identified. Grantees will report data to the CSA on a quarterly basis via progress reports.

Local Advisory Board: Under federal law, a local advisory board must review a Coordinated Enforcement Plan (CEP) outlining how JABG funds will be expended. For the purpose of this grant, this application is the CEP. The board must include, if appropriate, representatives from the police, sheriff and probation departments, district attorney's office, juvenile court, education, social services, a nonprofit and nongovernmental victim advocacy organization, and a nonprofit religious or community group. Grantees may use an existing advisory board with similar membership (e.g., Juvenile Justice Coordinating Council) to meet this requirement.

Resolution: Applicants must submit a resolution from their governing board (City Council or Board of Supervisors) addressing specific requirements. **Please see Attachment C for a Sample Resolution.** The resolution must be on file with the CSA prior to a finalized grant award agreement.

Waivers: A qualifying unit of local government may waive its right to a direct grant award and request that such unit's funds be awarded to and expended for its benefit by a larger or contiguous unit of local government. **Please see Attachment D for the pertinent waiver documentation.**

Complete Application Submittal: A complete application includes the application document, Federal Performance Measures form(s) and governing body's resolution. Additionally, waiver documents are required from any applicant receiving funds waived from another locality.

Progress Reports: Grantees must submit quarterly progress reports, including the mandatory federal data and project progress notes, utilizing the JABG Progress Report form provided on the CSA website www.cdcr.ca.gov/Divisions_Boards/CSA/.

Audit: Grantees must submit an audit of expenditures within 120 days of the end of the grant period. Reasonable and necessary extensions to the timeframe may be granted if requested. Grantees may choose to submit either a program specific audit or a federal single audit.

Key Dates:

May 16, 2008	Applications due to CSA
July 1, 2008	Grant year begins
November 15, 2008	First quarterly progress report due covering July – Sept. 2008 First quarterly financial invoice due covering July – Sept. 2008
February 15, 2009	Second quarterly progress report due covering Oct. – Dec. 2008 Second quarterly financial invoice due covering Oct. – Dec. 2008
May 15, 2009	Third quarterly progress report due covering Jan. – Mar. 2009 Third quarterly financial invoice due covering Jan. – Mar. 2009
August 15, 2009	Fourth quarterly progress report due covering Apr. – June 2009 Fourth quarterly financial invoice due covering Apr. – June 2009
October 31, 2009	Final audit report due (unless extension granted)

Contact and Program Information: Questions regarding this application process may be directed to Connie Lucero, Corrections Consultant for CSA, (916) 341-7392. Further information about the JABG Program, including fiscal and progress reporting forms and the Grant Contract Administration and Audit Guide, is also available on the CSA's web site at www.cdcr.ca.gov/Divisions_Boards/CSA/PPP/Grants/JABG/Index.html.



DEPARTMENT OF CORRECTIONS AND REHABILITATION
CORRECTIONS STANDARDS AUTHORITY

**Juvenile Accountability Block Grants Program
2008/2009 Direct Allocation Application**

SECTION I: APPLICANT INFORMATION

A. APPLICANT AND CONTACT INFORMATION

APPLICANT NAME	TELEPHONE NUMBER	FEDERAL EMPLOYER IDENTIFICATION NUMBER	
STREET ADDRESS	CITY	STATE	ZIP CODE
MAILING ADDRESS (if different)	CITY	STATE	ZIP CODE

B. PROJECT TITLE

C. PROGRAM PURPOSE AREA

D. AMOUNT OF FUNDS REQUESTED

		\$
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E. BRIEF DESCRIPTION OF PROJECT

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F. IMPLEMENTING AGENCY

AGENCY NAME			
NAME, TITLE OF PROJECT DIRECTOR		TELEPHONE NUMBER	
STREET ADDRESS		FAX NUMBER	
CITY	STATE	ZIP CODE	E-MAIL ADDRESS

G. DESIGNATED FINANCIAL OFFICER

NAME, TITLE		TELEPHONE NUMBER	
STREET ADDRESS		FAX NUMBER	
CITY	STATE	ZIP CODE	E-MAIL ADDRESS

H. DAY-TO-DAY PROJECT CONTACT PERSON

NAME AND TITLE		TELEPHONE NUMBER	
STREET ADDRESS		FAX NUMBER	
CITY	STATE	ZIP CODE	E-MAIL ADDRESS

I. APPLICANT'S AGREEMENT

By submitting this application, the applicant assures that it will abide by the laws, policies and procedures governing this funding.

NAME AND TITLE OF AUTHORIZED OFFICER (PERSON WITH LEGAL AUTHORITY TO SIGN)		TELEPHONE NUMBER		
STREET ADDRESS	CITY	STATE	ZIP CODE	FAX NUMBER
MAILING ADDRESS (if different)	CITY	STATE	ZIP CODE	E-MAIL ADDRESS
APPLICANT'S SIGNATURE				DATE

SECTION II: PROJECT INFORMATION

A. PROJECT DESCRIPTION:

Part I: In the space below #5, provide the following project information:

1. Describe the project(s)/program(s) to be supported with JABG funds.
2. Define project goals and major activities/services.
3. Define the juvenile justice population(s) to be served by the project, including the estimated number of youth.
4. Support the project need with local data/information.
5. Describe staffing, including classification and number of staff required to achieve project goals.

Part II: Further identify the target population for your program by completing the table below. Place an "X" next to at least one population segment (or "not applicable") in each of the six designated areas. Multiple boxes may be checked in any one area. Each "X" shall indicate the populations, if any, to which the program intends to offer targeted services. Targeted services include any services or approaches **specifically designed** to meet the needs of the population (e.g. gender specific, culturally based, developmentally appropriate services).

TARGET POPULATION	
1. RACE <input type="checkbox"/> Not applicable <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Black/African American <input type="checkbox"/> Hispanic or Latino (of any race) <input type="checkbox"/> Native Hawaiian/Other Pacific Islander <input type="checkbox"/> Other Race <input type="checkbox"/> White/Caucasian	4. AGE <input type="checkbox"/> Not applicable <input type="checkbox"/> Under 11 <input type="checkbox"/> 12-13 <input type="checkbox"/> 14-15 <input type="checkbox"/> 16-17 <input type="checkbox"/> 18 and over*
2. JUSTICE <input type="checkbox"/> At-Risk Population (no prior offense) <input type="checkbox"/> First Time Offenders <input type="checkbox"/> Repeat Offenders <input type="checkbox"/> Sex Offenders <input type="checkbox"/> Status Offenders <input type="checkbox"/> Violent Offenders	5. GEOGRAPHIC <input type="checkbox"/> Not applicable <input type="checkbox"/> Rural <input type="checkbox"/> Suburban <input type="checkbox"/> Tribal <input type="checkbox"/> Urban
3. GENDER <input type="checkbox"/> Not applicable <input type="checkbox"/> Male <input type="checkbox"/> Female	6. OTHER POPULATIONS <input type="checkbox"/> Not applicable <input type="checkbox"/> Mental Health <input type="checkbox"/> Pregnant <input type="checkbox"/> Substance Abuse <input type="checkbox"/> Truant/Dropout

*Participants 18 years and over must be under the jurisdiction of the juvenile justice system.

B. PROGRAM PURPOSE AREA(S): All funded projects must fall within one or more federally recognized purpose areas established for JABG. Appendix B includes a detailed listing of the 17 program purpose areas from which each applicant must choose. Each separate purpose area identified in this section will require subsequent data reporting on quarterly progress reports to the CSA. Applicants are encouraged to consolidate this portion as much as possible. In the space below, please indicate the selected program purpose area(s) by number and topic, and the federal dollar amount allotted to each. (*Example: #8 Juvenile Drug Courts - \$ 47,189*)



C. Disproportionate Minority Contact (DMC): Beginning with the 2008/2009 JABG Application, grantees are required to support California's mandate to comply with the federal Juvenile Justice and Delinquency Prevention Act, which mandates States achieve and maintain compliance with four core protections to be eligible for funding. Among these protections is the reduction of disproportionate minority contact with the juvenile justice system. JABG applicants shall incorporate attendance of CSA sponsored DMC education and awareness training into their applications and may allocate JABG funds to send pertinent staff, including the Project Director and staff assigned to grant related activities. More information on DMC will be sent to applicants. If you have questions about this requirement contact CSA's DMC Coordinator, Shaline Hunter at (916) 322-8081.

D. FEDERAL PERFORMANCE MEASURES: Grantees receiving over \$10,000 must report data to the CSA on mandatory performance measures developed by the Office of Juvenile Justice and Delinquency Prevention. Once a purpose area(s) has been selected in Section II-B above, click below on the corresponding selection(s) and follow the directions for choosing the data to be reported. Data choices will appear in either one or both of these categories – direct service programs or system change programs. Grantees must first determine which category(s) best describes their project, as this will determine the data to be collected. Please note the Reporting Format column that prescribes the precise data to be collected. **Applicants must submit the completed Federal Performance Measure form(s) as part of this application process.**

Juvenile Accountability Block Grant (JABG)

These JABG Performance Measures have been revised for reporting periods starting April 1, 2006.

Federal Juvenile Accountability Block Grant Logic Model [PDF](#)

Performance Measures:

Program Area 1: Graduated Sanctions [PDF](#)

Program Area 2: Corrections/Detention Facilities [PDF](#)

Program Area 3: Court Staffing and Pretrial Services [PDF](#)

Program Area 4: Prosecutors (Staffing) [PDF](#)

Program Area 5: Prosecutors (Funding) [PDF](#)

Program Area 6: Training for Law Enforcement and Court Personnel [PDF](#)

Program Area 7: Juvenile Gun Courts [PDF](#)

Program Area 8: Juvenile Drug Courts [PDF](#)

Program Area 9: Juvenile Records System [PDF](#)

Program Area 10: Information Sharing [PDF](#)

Program Area 11: Accountability [PDF](#)

Program Area 12: Risk and Needs Assessment [PDF](#)

Program Area 13: School Safety [PDF](#)

Program Area 14: Restorative Justice [PDF](#)

Program Area 15: Juvenile Courts and Probation [PDF](#)

Program Area 16: Detention/Corrections Personnel [PDF](#)

SECTION III: BUDGET INFORMATION

A. WAIVER AND MATCH CALCULATION: Completion of this segment of the budget section is only for those applicants receiving waivers of funding from other jurisdictions. Applicants not receiving waivers may proceed to the next segment – part B of this budget section .

1.	Applicant unit of local government direct grant amount	(A)	\$	
2.	Additional direct grants received from other eligible recipients (waivers):			
	Waiving jurisdiction:	Waiver Amount:		
		\$		
		\$		
		\$		
	Total amount from other recipients		(B)	\$ 0
3.	Total amount of federal award (A + B)		(C)	\$ 0
4.	Total project cost [(C x 10) ÷ 9] (round to nearest dollar)		(D)	\$ 0
5.	Cash match (D – C) See Appendix A		(E)	\$ 0

NOTE: The above Waiver and Match table is an Excel document. Double click on the document; fill in the numbers for auto calculation, then save.

B. BUDGET LINE ITEM TOTALS: Please complete the applicable fields in the following table for the proposed budget. Administrative overhead may not exceed 5% of the total grant funds requested. With the exception of new and permanent construction projects requiring a 50% cash match, the required cash match for all other projects is 10% of the total project costs. See Appendix A for pre-calculated 10% match amounts based on federal formula.

Budget Line Items	Grant Funds	Cash Match	Total
Salaries and Benefits			\$ -
Services and Supplies			\$ -
Professional Services			\$ -
CBO Contracts			\$ -
Administrative Overhead			\$ -
Fixed Assets/Equipment			\$ -
Other			\$ -
Total	\$ -	\$ -	\$ -

NOTE: The budget table is an Excel document. Double click on the document; fill in the numbers for auto calculation, then save.

C. BUDGET LINE ITEM DETAILS: Provide sufficient detail/breakdown to explain how the requested funds outlined in the table above will be expended in each applicable line item. Identify match items, their respective dollar amounts, and source of the match funds.

1. SALARIES AND BENEFITS: Number of staff, classification, salary and benefits.

2. SERVICES AND SUPPLIES: Includes leases, rent, utilities, travel and training.

3. PROFESSIONAL SERVICES: Includes evaluator, consultant services, therapists, and other professionals as required.

4. COMMUNITY-BASED ORGANIZATIONS: Name of organization and services to be provided.

5. ADMINISTRATIVE OVERHEAD: Indicate percentage and how calculated. This total may not exceed 5% of the grant funds.

6. FIXED ASSETS/EQUIPMENT: Office equipment, vehicles, other equipment necessary to perform program activities.

7. OTHER: Any other items not covered above but necessary to meet program goals.

SECTION IV: LOCAL ADVISORY BOARD

In meeting the federal requirement, indicate in the spaces below the membership of the locally designated advisory board charged with reviewing the plan for expending JABG funds.

Name

Title

Agency

SECTION V: BOARD OF SUPERVISORS' RESOLUTION

As part of the grant application process, applicants must submit a resolution from the City Council/Board of Supervisors addressing specified issues. **Please see Attachment C for a Sample Resolution.** The resolution need not be submitted at the same time as the application document; however, the original resolution or copy thereof must be provided to the CSA prior to a grant award agreement being signed. Resolutions may be directed by mail to the JABG Coordinator, Connie Lucero at Corrections Standards Authority, 600 Bercut Drive, Sacramento 95811.

SECTION VI: AUDIT IDENTIFICATION

Grant recipients must submit an audit of expenditures within 120 days following the end of the grant period. Grantees may choose either a program specific audit or a single federal audit. Federal guidelines allow grant recipients receiving \$500,000 or more in federal funds (from all sources including pass-through sub-awards) in a fiscal year to use their federal juvenile justice grant funds to pay for the cost of the audit. Grantees falling below the \$500,000 threshold must use non-federal funds (i.e., match funds) to pay for audit costs. For purposes of this application, please check one of the boxes below to indicate the grantee's choice for meeting the audit requirement.

☐ In conformance with Federal OMB Circular #A-133, and the California State Controller's Accounting Standards and Procedures Chapter 23, Grant Accounting Index, the identified grant will be included in the City/County **Single Federal Audit Report**, which will be submitted to the CSA within the required timeframe of 120 days from the end of the 12-month grant period. NOTE: Should an extension be needed, please provide in advance of the deadline a written justification that indicates reasons for the extension and the timeframe needed.

OR

☐ In conformance with Federal OMB Circular #A-133, and the California State Controller's Accounting Standards and Procedures Chapter 23, Grant Accounting Index, the grantee will provide a **Program Specific Final Audit Report** to the CSA within the required timeframe of 120 days from the end of the 12-month grant period.

**PLEASE E-MAIL YOUR COMPLETED APPLICATION
BY MAY 16, 2008
to
Connie.Lucero @cdcr.ca.gov**

APPENDIX A – 08/09 DIRECT ALLOCATIONS FOR ELIGIBLE LOCALITIES
THE 08/09 DIRECT ALLOCATIONS ARE BASED ON CALIFORNIA'S 07/08 ALLOCATION

LOCALITY	DIRECT ALLOCATION	10% CASH MATCH*	TOTAL PROJECT COST
ALAMEDA COUNTY	\$111,724	\$ 12,414	\$124,138
BUTTE COUNTY	\$12,650	\$ 1,406	\$14,056
CONTRA COSTA COUNTY	\$54,454	\$ 6,050	\$60,504
EL DORADO COUNTY	\$10,536	\$ 1,171	\$11,707
FRESNO CITY	\$13,984	\$ 1,554	\$15,538
FRESNO COUNTY	\$45,738	\$ 5,082	\$50,820
KERN COUNTY	\$56,786	\$ 6,310	\$63,096
LONG BEACH CITY	\$16,566	\$ 1,841	\$18,407
LOS ANGELES CITY	\$184,649	\$ 20,517	\$205,166
LOS ANGELES COUNTY	\$693,625	\$ 77,069	\$770,694
MARIN COUNTY	\$15,606	\$ 1,734	\$17,340
MERCED COUNTY	\$13,372	\$ 1,486	\$14,858
MONTEREY COUNTY	\$24,303	\$ 2,700	\$27,003
OAKLAND CITY	\$23,093	\$ 2,566	\$25,659
ORANGE COUNTY	\$131,053	\$ 14,561	\$145,614
PLACER COUNTY	\$11,075	\$ 1,231	\$12,306
RIVERSIDE COUNTY	\$81,656	\$ 9,073	\$90,729
SACRAMENTO CITY	\$17,982	\$ 1,998	\$19,980
SACRAMENTO COUNTY	\$115,997	\$ 12,889	\$128,886
SAN BERNARDINO CITY	\$10,897	\$ 1,211	\$12,108
SAN BERNARDINO COUNTY	\$73,669	\$ 8,185	\$81,854
SAN DIEGO CITY	\$34,457	\$ 3,829	\$38,286
SAN DIEGO COUNTY	\$165,954	\$ 18,439	\$184,393
SAN FRANCISCO CITY/COUNTY	\$100,583	\$ 11,176	\$111,759
SAN JOAQUIN COUNTY	\$37,309	\$ 4,145	\$41,454
SAN JOSE CITY	\$15,985	\$ 1,776	\$17,761
SAN LUIS OBISPO COUNTY	\$13,689	\$ 1,521	\$15,210
SAN MATEO COUNTY	\$42,272	\$ 4,697	\$46,969
SANTA BARBARA COUNTY	\$30,805	\$ 3,423	\$34,228
SANTA CLARA COUNTY	\$144,664	\$ 16,074	\$160,738
SANTA CRUZ COUNTY	\$17,776	\$ 1,975	\$19,751
SHASTA COUNTY	\$12,551	\$ 1,395	\$13,946
SOLANO COUNTY	\$23,897	\$ 2,655	\$26,552
SONOMA COUNTY	\$36,668	\$ 4,074	\$40,742
STANISLAUS COUNTY	\$28,538	\$ 3,171	\$31,709
STOCKTON CITY	\$15,355	\$ 1,706	\$17,061
TULARE COUNTY	\$24,146	\$ 2,683	\$26,829
VENTURA COUNTY	\$53,735	\$ 5,971	\$59,706
YOLO COUNTY	\$10,262	\$ 1,140	\$11,402
TOTALS	\$2,536,020	\$ 280,896	\$2,816,916

*10% of total project costs, as per federal requirement

APPENDIX B – JABG PROGRAM PURPOSE AREAS

- 1) **Graduated sanctions:** Developing, implementing, and administering graduated sanctions for juvenile offenders.
- 2) **Corrections/detention facilities:** Building, expanding, renovating, or operating temporary or permanent juvenile corrections, detention or community corrections facilities.
- 3) **Court staffing and pretrial services:** Hiring juvenile court judges, probation officers, and court-appointed defenders and special advocates, and funding pretrial services (including mental health screening/assessment) for juvenile offenders to promote the effective, expeditious administration of the juvenile justice system.
- 4) **Prosecutors (staffing):** Hiring additional prosecutors so that more cases involving violent juvenile offenders can be prosecuted and backlogs reduced.
- 5) **Prosecutors (funding):** Providing funding to enable prosecutors to address drug, gang, and youth violence problems more effectively and for technology, equipment, and training to assist prosecutors in identifying and expediting the prosecution of violent juvenile offenders.
- 6) **Training for law enforcement and court personnel:** Establishing and maintaining training programs for law enforcement and other court personnel with respect to preventing and controlling juvenile crime
- 7) **Juvenile gun courts:** Establishing juvenile gun courts for the prosecution and adjudication of juvenile firearms offenders
- 8) **Juvenile drug courts:** Establishing drug court programs to provide continuing judicial supervision over juvenile offenders with substance abuse problems and to integrate administration of other sanctions and services for such offenders
- 9) **Juvenile records system:** Establishing and maintaining a system of juvenile records designed to promote public safety
- 10) **Information sharing:** Establishing and maintaining interagency information-sharing programs that enable the juvenile and criminal justice systems, schools, and social services agencies to make more informed decisions regarding the early identification, control, supervision, and treatment of juveniles who repeatedly commit serious delinquent or criminal acts.
- 11) **Accountability:** Establishing and maintaining accountability-based programs designed to reduce recidivism among juveniles who are referred by law enforcement personnel or agencies.
- 12) **Risk and needs assessment:** Establishing and maintaining programs to conduct risk and needs assessments of juvenile offenders that facilitate effective early intervention and the provision of comprehensive services, including mental health screening and treatment and substance abuse testing and treatment, to such offenders.
- 13) **School safety:** Establishing and maintaining accountability-based programs designed to enhance school safety.
- 14) **Restorative justice:** Establishing and maintaining restorative justice programs.
- 15) **Juvenile courts and probation:** Establishing and maintaining programs to enable juvenile courts and juvenile probation officers to be more effective and efficient in holding juvenile offenders accountable and reducing recidivism.
- 16) **Detention/corrections personnel:** Hiring detention and corrections personnel and establishing and maintaining training programs for such personnel, to improve facility practices and programming.
- 17) **Reentry systems and programs:** Establishing, improving and coordinating pre-release and post-release systems and programs to facilitate the successful reentry of juvenile offenders from state and local custody into the community.

ATTACHMENT C – SAMPLE RESOLUTION

Applicants must submit a resolution from the governing body (City Council/Board of Supervisors) that includes, at a minimum, the language and assurances outlined in the following sample:

WHEREAS the *(insert name of applicant city/county)* desires to receive and utilize federal grant funds available through the Juvenile Accountability Block Grants (JABG) Program administered by the Corrections Standards Authority (hereafter referred to as CSA).

NOW, THEREFORE, BE IT RESOLVED that the *(insert title of designated official)* is authorized on behalf of the *(insert City Council/Board of Supervisors)* to submit the JABG application and sign the Grant Agreement with the CSA, including any amendments thereof.

BE IT FURTHER RESOLVED that the *(city/county)* agrees to provide all matching funds required for said project, and abide by the statutes and regulations governing the JABG Program as well as the terms and conditions of the Grant Agreement as set forth by the CSA.

BE IT FURTHER RESOLVED that grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

Passed, approved, and adopted by the *(insert City Council/Board of Supervisors)* of *(insert name of city/county)* in a meeting thereof held on *(insert date)* by the following:

Ayes:

Notes:

Absent:

Signature: _____

Date: _____

Typed Name and Title: _____

ATTEST: Signature: _____

Date: _____

Typed Name and Title: _____

ATTACHMENT D – WAIVER OF DIRECT GRANT AWARD

The following template/information must be provided on any waiver document submitted with a grant application. Original waiver documents must be submitted by mail to the Corrections Standards Authority (600 Bercut Drive, Sacramento, CA 95814).

I, (name/title), the legally authorized administrative officer (city manager or county administrator) representing the (name of waiving unit of local government) authorize the Corrections Standards Authority to transfer award funds allocated under the Juvenile Accountability Block Grants 2007 in the amount of \$(grant amount) to (name of receiving unit of local government).

Authorized Official's Signature

Authorized Official's Typed Name

Authorized Official's Typed Title

Date Executed

Waiving unit of local government's official seal or notary stamp is required below.